



## Intern Application

Please complete both sides of this application.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you at least 18 years of age?      Yes      No

Emergency Contact:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Are you currently employed?      Yes      No      Occupation: \_\_\_\_\_

Name of Business you are working for: \_\_\_\_\_

Can we call them for a reference?      Yes      No      Phone: \_\_\_\_\_

Please provide the name & phone number of a non-family member who can be a character reference for you.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Is this an Internship Program requirement?      Yes      No

School: \_\_\_\_\_ Class: \_\_\_\_\_

Major/Minor: \_\_\_\_\_

GPA: \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

Instructor: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Hours required: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**Please complete the other side of this application.**

Have you ever interned before?                      Yes                      No

If yes, where? \_\_\_\_\_  
What were your duties? \_\_\_\_\_

Have you ever been employed at Weinberg Campus before?    Yes                      No

If yes, when? \_\_\_\_\_  
Where on Campus? \_\_\_\_\_

Please list your special interests, hobbies and talents.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list your availability:

Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____
Sunday	_____	to	_____

Is transportation to Weinberg Campus a concern?                      Yes                      No

**I understand that Weinberg Campus only offers unpaid internships, that I am not considered an employee nor will I receive any wages or compensation.**

Signature \_\_\_\_\_                      Date \_\_\_\_\_

**Thank you!**

**Please return to:**

[Internships@weinbergcampus.org](mailto:Internships@weinbergcampus.org)

Kate Doherty/Sharon Williams – Human Resources Department  
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